



Where learning's an adventure

Parent/Visitor Conduct Policy

	Name	Signature	Date
Prepared by:			
Checked and Reviewed by:			
Approved by:	Name:		
Document Title:	Policy – Parent Conduct Policy		
Version Number:	1	Date of Next Review:	

Key Contact Personnel in Copenhagen Primary School

Jo Dibbs Federation Executive Head Teacher

Harsha Patel Head teacher

Eleanor Clarke Deputy Head Teacher,

Copenhagen Primary School is harmonious value based school and we are very fortunate to have a supportive and friendly parent body. Our parents recognise that educating children is a process that involves partnership between parents, Staff and the school community. As a partnership, our parents will understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we continue to welcome and encourage parents/carers to participate fully in the life of our school. The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the expected conduct. This is so we can continue to progress and achieve in an atmosphere of mutual understanding.

Guidance

To maintain a positive school environment for all children, we expect parents, carers and visitors to:

- Respect the caring ethos of our school
- Understand that staff and parents need to work together for the benefit of their children.
- Demonstrate that all members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour
 - Correct own child's behaviour, including in public, where it could otherwise lead to conflict, aggressive or unsafe behaviour
- Approach the school to help resolve any issues of concern with your child's progress or behaviour in school
- Avoid using staff as threats to admonish children's behaviour.

In order to support a peaceful and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:

- Shouting, either in person or over the telephone
- Speaking in an aggressive/threatening tone
- Physically intimidating, e.g. standing very close
- The use of aggressive hand gestures/exaggerated movements
- Physical threats
- Shaking or holding a fist towards another person
- Swearing
- Pushing
- Hitting e.g. slapping, punching or kicking
- Spitting
- Racist or sexist comments
- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication.
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parent/staff, at the school on Facebook or other social sites.
- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Smoking and consumption of alcohol or other drugs whilst on school property or during trips/sporting events.

Inappropriate use of Social Network Sites:

Social media websites could potentially be used inappropriately to express complaints against schools, school staff and parents/pupils. Copenhagen Primary School considers the use of social media websites being used in this way as unacceptable and not in the best interests of the children or the whole school community.

Any concerns you may have must be made through the appropriate channels by speaking to the class teacher, Headteacher, Senior Leadership Team, Executive Head or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any pupil or parent/carer of a child/ren being educated in the Copenhagen Primary School is found to be posting libelous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site.

All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report content or activity which breaches this. The school will also expect that any parent/carer or pupil removes such comments immediately.

In serious cases the school will also consider its legal options to deal with any such misuse of social networking and other sites. Additionally, and perhaps more importantly is the issue of cyber bullying and the use by one child or a parent to publicly humiliate another by inappropriate social network entry.

We will take and deal with this as a serious incident of school bullying.

Incidents in the Community:

We expect that all parent/carers promote positive restorative relationships within the Community and that children have the ability to access good examples of conflict resolution with others from the adults who care for them. In the event of aggressive or threatening behaviour from adults outside of the school premises, we stress the importance of contacting community agencies with a specialism to support and maintain safety for all involved. This includes local police, Community Police or Islington Council for advice and assistance.

The school reserves the right to take any necessary actions to ensure that members of the school community are not subjected to abuse. Unacceptable behaviour may result in the following:

- School premises are private property and parents have been granted permission from the school to be on school premises. However, in case of abuse or threats to staff, pupils or other parents, school may ban parents from entering school. School is not responsible for organizing arrangements for children in the above circumstances. Parents will need to provide alternative arrangements for bringing children into school. Parents have the right of appeal by writing to the Chair of Governors within ten days of permission to enter the school premises being withdrawn.
- Relevant authorities such as the Police may be informed.

We trust that parents and carers will assist our school with the implementation of this policy and we thank you for your continuing support of the school. We would expect that parents would make all persons responsible for collecting children aware of this policy.